GANTT CHART — PROJECT TIME PLAN

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Project		PM		Start Date		End Date		Versi

■ Planned bar ◆ Milestone ● % Complete | Enter Start/End dates — bars shade automatically when you fill in planned weeks | Week columns: W1=project week 1, etc.

							Month 1			Month 2				Month 3				Mon		
ID	Task / Milestone	Owner	Start	End	Dur (d)	Done %	W1	W2	W3	W4	W5	W6	W7	W8	W9	W10	W11	W12	W13	W14
1	PROJECT KICKOFF ◆	PM	W1	W1	1	100%	◆													
1.1	INITIATION	PM	W1	W3	3	100%														
1.1.1	Project Charter	PM	W1	W2	2	100%														
1.1.2	Stakeholder Register	PM	W2	W3	2	100%														
1.1.3	Kick-off Meeting ◆	PM	W3	W3	1	100%			◆											
1.2	PLANNING	PM	W3	W7	5	80%														
1.2.1	Scope Statement	PM	W3	W4	2	100%														
1.2.2	WBS & Schedule	PM	W4	W5	2	100%														
1.2.3	Budget Plan	PM	W5	W6	2	80%														
1.2.4	Risk Register	PM	W5	W6	2	80%														
1.2.5	Communication Plan	PM	W6	W7	2	50%														
1.3	EXECUTION	Team	W7	W13	7	20%														
1.3.1	[Work Package 1]	[Owner]	W7	W9	3	20%														
1.3.2	[Work Package 2]	[Owner]	W8	W10	3															
1.3.3	[Work Package 3]	[Owner]	W10	W12	3															
1.3.4	[Work Package 4]	[Owner]	W11	W13	3															
1.4	MONITORING & CONTROL	PM	W1	W16	16															
1.4.1	Weekly Status Reports	PM	W1	W16	16															
1.5	CLOSURE	PM	W14	W16	3															

1.5.1	UAT / Acceptance ◆	PM	W14	W15	2																◆
1.5.2	Lessons Learned	PM	W15	W15	1																
1.5.3	Project Closure ◆	PM	W16	W16	1																

LEGEND	Planned		Completed		Milestone		y mark		Critical Path	

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W15	W16